Charotar University of Science and Technology

Indukaka Ipcowala Institute of Management

Humanities and Social Sciences

**B.Tech 5th Sem**

Course : Communication and Soft Skills

Code : HS 131.02 A

**Assignment on Cover Letter and Resume**

Total Marks : 10

Id No

**18DCS007**

Name of the student

**RUDRA BARAD**

Assignment: Cover Letter and Resume

**Based on the discussion in the classroom on Cover Letters and Resumes, prepare a covering letter to apply for a job at a reputed company. Please also prepare and attach your resume along with the letter.**

**Rudra Barad**

**Ambaji Temple Road**

**Veraval - 362265**

**Contact-8000870101**

**Email-rudra.barad@gmail.com**

**October 18, 2020**

**To HR Manager TCS, Ahmedabad**

**Sub: An application for the post of Software Developer**

Respected Sir/Ma’am,

This letter is to express my interest in your posting on LinkedIn for an experienced **Software Developer**. With a **Bachelor’s degree in Computer Science** and hands-on experience to create and implement software applications, I am confident I will be an asset to your organization.

I enjoy being challenged and engaging with projects that require me to work outside my comfort and knowledge set, as continuing to learn new languages and development techniques are important to me and the success of your organization.

Your listed requirements closely match my background and skills. A few I would like to highlight that would enable me to contribute to your bottom line are:

* Highly skilled in designing, testing, and developing software
* Thorough understanding of data structures and algorithms
* Knowledgeable of back-end development best practices
* Hands-on software troubleshooting experience

I’ve attached a copy of my resume that details my projects and experience in software development. I would appreciate an opportunity for a personal interview.

Thank you for your time and consideration. I look forward to speaking with you about this opportunity.

Yours sincerely

**SIGNATURE**

**Rudra Barad**

**Enclosure: Resume**



Veraval Gujarat

8000870101

[rudra.barad@gmail.com](mailto:rudra.barad@gmail.com)

rudra-barad

rudrabarad.github.io

**RUDRA**

BARAD

**OBJECTIVE**

To obtain a fresher position as a software engineer in a fast-paced organization where technical skills and creative thinking are useful. A highly motivated software engineer seeking to get a position in a reputed company, where I can use my skills and knowledge to learn new things and grow as a software developer.

**EDUCATION**

B.Tech | Computer Science and Engineering

Devang Patel Institute of Advance Technology & Research – CHARUSAT

9.7 CGPA (as of 4th Sem)

Class 12 | CBSE

The Aditya Birla Public School- Veraval

89.4 %

Class 10 | CBSE

The Aditya Birla Public School- Veraval

10 CGPA

2018-2022

2017-2018

2015-2016

**INDUSTRIAL TRAINING:**

ZipBooks Private Solutions Limited - Ahmedabad

Real Time Computer Vision Based Project

APR – JUN

2020

**PROJECTS**

MEDI CONSULT

Developed an Application which Predicts Diseases on basis of Symptoms selected by User

JUL – SEP

2019

PEPERONI PIZZERIA

Developed Restaurant Management Desktop Application with an Attractive UI

JAN – FEB

2018

FEB – MAR

2020

DAILY DAIRY

Mobile & Web Application Designed for both Flutter App and Web Application

**TECHNICAL SKILLS**

* Adobe illustrator
* Adobe XD
* UI\UX
* Logo Design
* Management Skills
* SQL
* Java
* Android Studio
* HTML/CSS/JavaScript
* C/C++

**ACHEIVEMENTS**

CERTIFICATE OF MERIT

Secured 2nd Dept. rank in Semester-II University Exam 18-19

IDEATHON

Runners-Up in representing an Innovative and Creative Idea

CONCEPTUAL LOGO COMPETETION

Secured First Place in Conceptual Logo Competition on “Ready for Innovative Learning”

**EXTRA-CURRICULAR ACTIVITIES AND WORKSHOPS**

* Participated in Group Dance, Spoural -2015, Charusat
* Conducted a webinar on GitHub, Club Gamma, Charusat
* Attended Ethical Hacking Workshop at Techfest, IIT Bombay
* Participated in many Poster Design Competition, Charusat

**TECHNICAL BODIES AND CLUBS**

IEEE DEPSTAR STUDENT BRANCH

Executive Committee

ENTREPRENEURSHIP & COMMUNICATION CLUB

Core Committee

CLUB GAMMA

Graphic Designer

INTERNSHALA

Internshala Student Partner 18

CODING BLOCKS

Campus Ambassador

GOOGLE

Google Crowdsource Influencer

**PERSONAL DETAILS**

LANGUAGES

English, Hindi, Gujarati

HOBBIES

Dance, Travel, Music, Soccer

NATIOINALITY

Indian

STRENGTHS

Hardworking, Organized, Punctual, Always Seeking Opportunities, Team Work, Curious to Explore, Motivated and Determined

**REFERENCES**

Prof Part Goel

HOD CSE

Devang Patel Institute of Advance Technology & Research – CHARUSAT

parthgoel.ce@charusat.ac.in

**I do here by declare that the information given above is true to the best of my knowledge**

Date: 18/10/2020

Place: Veraval